

Alexandra CARTER

Permanent
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Current
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Alexandra Carter

References available upon request

COMPUTER SKILLS

Revit ■■■■
AutoCAD ■■■■
Rhino ■■
SketchUp ■■
Adobe Creative Suite
Photoshop ■■■■
Illustrator ■■■■
InDesign ■■■■
Microsoft Office
Word ■■■■
Excel ■■
Power Point ■■■■

DESIGN SKILLS

Hand Rendering
Digital Rendering
Space Planning
Manual Drafting
Problem Solving
Model building
Concept Development
Organization
Communication

TRAVEL

Chicago, Illinois Study Tour | 2015
New York City, New York Study Tour | 2014
New Orleans, Louisiana Study Tour | 2013
Nassau, Bahamas
Cancun, Mexico
Rome, Italy
Siena, Italy
Florence, Italy
Pisa, Italy
Lucca, Italy
Verona, Italy
Venice, Italy
Assisi, Italy
Oahu, HI
Maui, HI
Los Angeles, CA
Phoenix, AZ
Las Vegas, NV
Sioux Falls, SD
Dallas, TX
Minneapolis, MN
Rockland, ME
Williamsburg, VA
Woodstock, VT
Hanover, NH

COMMUNITY SERVICE

Boys & Girls Club Volunteer
Habitat for Humanity
MSU Big Event Community Service Day
Swinging for St. Jude
Operation Christmas Child
St. Jude Letter Writing

EDUCATION

Bachelor of Science in Interior Design

Accredited by the Council for Interior Design Accreditation

Minor: Marketing

Mississippi State University, Starkville, MS

Graduation: August 2016

EXPERIENCE

Interior Design Intern | Interior Design Associates, Inc.

Nashville, TN | Summer 2015

Corresponded with furniture, material, & artwork representatives

Prepared construction documents

Selected FF&E

Assembled presentation boards

Organized materials library

Recorded minutes for client presentations

Freelance Work

Created event invitations | Caruthersville Middle School Dance | 2015

Designed event decorations | Delta Delta Delta Sorority Rush | 2013 | 2014

Developed rental home renovations | A & B Carter LLC | 2014

HONORS & ACTIVITIES

Non-Residency Scholarship

Presidents Scholar (3.8-4.0 GPA)

Deans Scholar (3.5-3.79 GPA)

MSU ASID Student Competition

1st Place: Corporate Design | 2015

2nd Place: Beginning Studio | 2015

2nd Place: Creative | 2015

ASID MSU Student Chapter

Photography Officer | 2015 | 2016

ASID South Central Region

Student Career Day | 2013 | 2016

Silver Award: Hospitality Hotel | 2016

Silver Award: Sustainable Design | 2016

Silver Award: Computer Generated Rendering | 2016

Ambassador, College of Architecture, Art & Design

Recruiter, Academic Insight for Prospective Students

Member, Delta Delta Delta Sorority

Member, Catholic Student Association

RELATED COURSES

AutoCAD

3D CAD & Modeling

Furniture Design

Detailing & Construction

Textiles for Interiors

Materials, Treatments & Resources

Color & Lighting for Interiors

Environments for Special Needs

Hand Rendering

Principles of LEED

History of Interiors

Digital Design

Photography

Environmental Psychology

Advanced Computer Studio

Integrated Lighting Solutions

Advertising

Services Marketing